

# Supplementary Committee Agenda



## Overview and Scrutiny Committee Tuesday, 9th June, 2015

**Place:** Council Chamber, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Committee Secretary:** Simon Hill, Senior Democratic Services Officer, Directorate of Governance  
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### 10. APPOINTMENT OF MEMBERSHIP TO SELECT COMMITTEES (Pages 5 - 6)

#### Decision Required:

- (1) To appoint members to the following Select Committees in accordance with pro-rata in the proportions shown below (**full name list attached**):
- (2) To consider requests for appointments to Select Committees by non affiliated members; and
- (3) To appoint a Chairman and a Vice Chairman to the following Select Committees:

Select Committee	Appointments Required:
Governance	Chairman: Vice Chairman:
Housing	Chairman: Vive Chairman:
Neighbourhoods & Community Services	Chairman: Vice Chairman:
Resources	Chairman: Vice Chairman:

1. (Director of Governance). The Council has agreed that pro rata apply to Overview and Scrutiny Select Committees only. The Overview and Scrutiny rules

provide that the memberships must reflect pro rata requirements and the lowest number of members required to achieve cross-party representation whilst allowing the inclusion of members who are not members of a political group or are not members of the Overview and Scrutiny Committee. This year it has been agreed by Group Leaders that the Select Committees should have 11 members.

2. The Committee are asked to make appointments to Select Committees in accordance with the Overview and Scrutiny Procedure rules.

3. Nominations to Chairman and Vice Chairman of these Select Committees are excluded from the calculation required under the Council's protocol regarding allocation of Chairman and Vice-Chairman positions between the political groups.

4. Nominations to the Select Committees, which may be submitted up until the day of the meeting, were sought through officer liaison with the Group Leaders and via the Appointments Panel.

## **11. APPOINTMENT OF OVERVIEW AND SCRUTINY TASK AND FINISH PANELS (Pages 7 - 10)**

### **Recommendation:**

- (1) To appoint members to the two existing Task and Finish Panels (nomination list attached); and**
- (2) To agree the Terms of Reference for the Youth Engagement Review Task and Finish Panel (attached).**

1. (Director of Governance) Last year this Committee set up two Task and Finish Panels, the Grant Aid Review Task and Finish Panel and the Youth Engagement Review Task and Finish Panel.

2. The Terms of Reference for the Youth Engagement Review Task and Finish Panel is attached and will need to be agreed by the Committee.

3. This Committee had also requested that the membership of these Panels be kept into the new year.

Last Years Grant Aid Review Task and Finish Panels consisted of:

Caroline Pond (Chairman) (LRA);  
J Knapman (Vice Chairman) (Con);  
T Boyce (Con);  
A Mitchell (Con);  
S Murray (Ind);  
G Shiell (Con); and  
B Surtees (LibDem)

The Youth Engagement Review Task and Finish Panel consisted of:

S Murray (Chairman) (Ind);  
G Mohindra (Vice-Chairman) (Con);

R Butler (UKIP);  
C Roberts (LRA);  
B Surtees (Lib Dem); and  
Plus 1

*K Adams - was not re-elected in May and therefore a vacancy has now arisen on this Panel.*

4. The Overview and Scrutiny Rules state that 'Task and Finish' Scrutiny Panels shall be flexible as to the number of Councillors appointed to membership. There is no restriction on the numbers appointed.

5. Any Councillor may be a member of a 'Task and Finish' Scrutiny Panel, save that a member of the Cabinet may not be a member of any Panel which bears directly on his or her portfolio. Additionally no 'Task and Finish' Scrutiny Panel can be comprised of members of a single political group only.

6. It is a requirement of the procedure rules that a Chairman and Vice - Chairman should be appointed to each Panel.

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## Select Committees Nominations for 2015/16

### Governance Select Committee

Nominations for 2015/16
<b>Chairman:</b> T Church <b>Vice Chairman:</b> Y Knight
<b>Conservative Group (7):</b> T Church, B Sandler, S Watson, S Jones, L Hughes, Y Knight, M McEwen  <b>Liberal Democrats Group (1):</b> J M Whitehouse  <b>LRA Group (2):</b> H Kaufman; D Wixley  <b>Other Nominations (1):</b> D Dorrell

### Housing Select Committee

Nominations for 2015/16
<b>Chairman:</b> G Shiell <b>Vice Chairman:</b> A Mitchell
<b>Conservative Group (7):</b> B Rolfe, R Gadsby, G Shiell, S Kane, J Lea, K Chana, A Mitchell  <b>Liberal Democrats Group (1):</b> J H Whitehouse  <b>LRA Group (2):</b> L Girling; C Roberts  <b>Other Nominations (1):</b> S Murray

## Neighbourhoods & Community Services Select Committee

### Nominations for 2015/16

**Chairman: M Sartin**

**Vice Chairman: H Brady**

**Conservative Group (7):** M Sartin, A Mitchell, A Patel, N Avey, R Gadsby, H Brady, L Hughes

**Liberal Democrats Group (1):** B Surtees

**LRA Group (2):** B Jennings; L Mead

**Other Nominations (1):** S Neville

## Resources Select Committee

### Nominations for 2015/16

**Chairman: G Mohindra**

**Vice Chairman: P Keska**

**Conservative Group (7):** G Mohindra, A Patel, A Mitchell, S Watson, S Kane, P Keska, N Bedford

**Liberal Democrats Group (1):** J M Whitehouse

**LRA Group (2):** K Angold-Stephens; H Mann

**Other Nominations (1):**

## Task and Finish Panels – Nominations

### Grant Aid Task and Finish Panel

Nominations 2015/16
<p><b>Chairman:</b> Caroline Pond</p> <p><b>Vice Chairman:</b> J Knapman</p>
<p><b>Members:</b></p> <p><b>Conservative Group:</b> J Knapman, T Boyce, A Mitchell, G Shiell</p> <p><b>LRA:</b> C P Pond</p> <p><b>Liberal Democrats:</b> B Surtees</p> <p><b>Other Nominations:</b> S Murray</p> <p><i>(The above were the Panel members from last year)</i></p>

### Youth Engagement Task and Finish Panel

Nominations 2015/16
<p><b>Chairman:</b> S Murray</p> <p><b>Vice Chairman:</b> G Mohindra</p>
<p><b>Members:</b></p> <p><b>Conservative Group:</b> G Mohindra</p> <p><b>LRA:</b> C Roberts</p> <p><b>Liberal Democrats:</b> B Surtees; <i>Also was K Adams now vacant</i></p> <p><b>UKIP:</b> R Butler – has <u>not</u> re-nominated himself.</p> <p><b>Other:</b> S Murray ; <u>new nomination</u>:- S Neville</p> <p><i>(The above were the Panel members from last year – one vacancy has occurred and is to be filled for this year, one new nomination and one withdrawal from the Panel)</i></p>

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## **Youth Engagement Task and Finish Panel: Terms of Reference**

### **Origin**

At its meeting on 10<sup>th</sup> February 2015, the Overview and Scrutiny Committee agreed a request from the Leisure and Community Services Portfolio Holder, to establish a new Task and Finish Panel to review potential options for the best use of the existing Council budget for youth engagement, which is currently utilised for operation of the Epping Forest Youth Council.

### **Terms of Reference**

1. To review the operation of the Youth Council and identify specific areas of work undertaken and the success and impact of these;
2. To review the level of engagement the Youth Council has with peers in local schools and 'other young people' of all ages across the district, through the range of work undertaken by the Youth Council and the importance of this engagement for local community groups;
3. To consider feedback from local schools and other partners in respect of the work of the Youth Council;
4. To include a London authority and a comparative District Council in Essex;
5. To identify the expenditure related to various elements of the Youth Council work programme and analyse the cost/benefit of this;
6. To consider other work undertaken by Community Services and Safety to engage with young people and identify the costs associated with this;
7. To consider the status of Essex Youth Services following recent service transformation and resulting implications for the district; and,
8. To prepare a set of recommendations for consideration by the Overview and Scrutiny Committee at its meeting in November 2015.

### **Aims and Objectives**

- (a) To report findings to the Overview and Scrutiny Committee and submit a final report for consideration by the Committee and the Council by November 2015;
- (b) To include two representatives from the District Youth Council on the Task and Finish Panel;
- (c) To determine the impact of the Council's current engagement with young people, through consultation with local statutory and voluntary sector partners, and,
- (d) To determine the best use of the allocated funding for the future.

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